

**Open Access Policy**  
**Institute for Ecology of Industrial Areas**



# **Open Access Policy**

## **Institute for Ecology of Industrial Areas**

Guided by the principles of transparency and wishing to provide everyone with unlimited access to knowledge, the Open Access Policy of the Institute for Ecology of Industrial Areas (hereinafter referred to as the Policy) is hereby introduced in relation to scientific publications.

### **§ 1**

#### **General provisions**

1. The Policy does not violate the rights and obligations arising from the Act of February 4, 1994 on copyright and related rights (consolidated text: Journal of Laws 2017.880) and the obligations arising from "Regulations for the management of copyrights and related rights as well as industrial property rights and the rules for commercialisation of scientific research and development results" of the Institute for Ecology of Industrial Areas (hereinafter referred to as IETU).
2. The Policy applies to IETU employees and refers to all published works (hereinafter referred to as "works") created as part of the performance of duties under the employment relationship at IETU, financed from public funds (in particular: the Minister of Education and Science, National Science Centre - Poland, National Centre for Research and Development, and the European Commission), to which IETU has proprietary copyrights, and in which IETU's address is shown in the affiliation.
3. The following definitions of terms are adopted in the Policy:
  - a) "publications":
    - publication of works in national and foreign scientific journals,
    - publication of works in reviewed conference materials,
    - scientific monographs and chapters in scientific monographs containing works,
  - b) "golden way" - publishing in open journals and scientific books,
  - c) "green way" - making articles available in free repositories,
  - d) "institutional repository" - an IT tool for depositing, storing and making the scientific achievements of employees of a scientific institution available on the Internet.

### **§ 2**

#### **Open access to publications**

1. IETU aims to ensure open access to the publications by making them available to the public so that everyone could have access to them at the place and time of their choice and the possibility of free and technically unrestricted use, along with granting a Creative Commons free license: Attribution version 3.0 or later (CC BY) or Attribution Share Alike Version 3.0 or later (CC BY-SA), implementing the principle of parallel paths:
  - a) publishing in peer-reviewed open journals and scientific books (golden way),
  - b) depositing the electronic form of the final version of the publication, possibly the author's version or the version allowed by the publisher's policy (green way), in the institutional repository (IETU Digital Library), not later than within 6 months from the date of publication, unless the agreement with the publisher specifies otherwise.
2. The public access referred to in Clause 1b shall be provided as soon as possible after the publication of the work. Information about the publication of the work is provided by the authors to the designated IETU employee responsible for the Digital Library.

3. In the case of co-authored works, their open access requires prior agreement on the implementation of the obligation referred to in Clause 1 with all entities holding proprietary copyrights to the publication, as well as with the authors of the originals (if the publication is a development of someone else's work).
4. In cases when the performance of the obligation indicated in Clause 1b is not possible, the obligation shall be deemed fulfilled if efforts have been made and documented to provide open access to the publication.
5. The Open Access Policy is implemented on the basis of the annual Action Plan for actions covered by intellectual property rights.

### **§ 3**

#### **Open Access Coordinator**

1. The Open Access Coordinator (OAC) has been appointed at the Institute for Ecology of Industrial Areas.
2. The tasks of OAC include:
  - a) raising qualifications by participating in trainings on the Open Access Policy organised, among others, by the Ministry of Culture and National Heritage,
  - b) supervising the implementation of the Open Access Policy,
  - c) ongoing assessment of the implementation of the Open Access Policy at IETU and planning activities in this area,
  - d) providing advice and support for IETU employees in the implementation of the Policy,
  - e) creating and quarterly updating a list of recommended Open Access journals,
  - f) developing and publishing a report on the implementation of the Open Access Policy for the previous year by the end of the first quarter of the following year.

### **§ 4**

#### **Efficiency in the implementation of the Open Access Policy**

1. The immediate supervisor is obliged to familiarise the newly employed person with the Open Access Policy of the institution.
2. IETU employees document the actions taken in connection with the obligations arising from this Policy and their effects.
3. The report on the implementation of the Policy for the previous year is published on the IETU website.
4. The Policy applies to publications created after the entry into force of the Open Access Policy of the Institute for Ecology of Industrial Areas.



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